How to Make an Appointment

Go to MCC homepage/Quick Links/Navigate. Log in to Navigate with your Easy-login. Click Appointments/Schedule an Appointment.

- Select Course-based Tutoring for a specific class. Then, see below.
  -OR-
- Select Tutoring if it’s not for a class and you want general tutoring. Then, see below.

For Course-based Tutoring:

1. Select Course-based Tutoring again, then next.
2. Select Academic Success Center for Location.
3. Select the class you need help in.
4. Select the tutor* you want to see, then next.
5. Select the time you want to meet, then next.
6. Add your phone number and any comments, then confirm.

For General Tutoring:

1. Select Tutoring again, then next.
2. Select Academic Success Center for Location.
3. Choose a tutor* (see print schedule for each tutor’s subjects), then next.
4. Select the time you want to meet, then next.
5. Add your phone number and any comments, then confirm.

You will receive an appointment reminder and you can reschedule or cancel your appointments from Navigate.

*If a tutor does not have an appointment available, he or she will not appear as a choice.

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