Mission Statement

We are a dynamic, student-centered, and accessible community college that promotes and fosters the intellectual, cultural, and economic vibrancy of our region.

Vision Statement

Our vision is to be a college that empowers our students and inspires their success through innovative education.

Core Values Statement

We firmly believe that certain fundamental values characterize who we are and guide us in the accomplishment of our mission and goals. As a college community we value:

Student and community success
Lifelong learning
Community service
Scholarship
Open, honest and respectful communication and behavior

CCSNH LIBRARY MISSION STATEMENT

All programs are supported by the informational resources of the college library. While recognizing the individual missions of its respective colleges, the CCSNH libraries support a common mission to provide access to up-to-date technology and informational resources to all who use their facilities, including students, faculty, staff and the local and wider community. The CCSNH libraries fulfill this mission in an environment that is welcoming, conducive to learning and research, and current in its resources. The library is the “knowledge hub” of the campus and, as such, provides program and curriculum support, assesses and teaches information literacy, and encourages life-long learning and independent research.

Section: 600 – Academic Affairs Subject: 640 Programs Policy: Library Mission Statement Date Approved: November 17, 2009 Policy #: 640.10 Date of Last Amendment: March 20, 2012 Approved: Richard A. Gustafson, Chancellor Effective Date: March 20, 2012

MCC LIBRARY VISION

The MCC Library supports teaching and learning and helps students succeed in college, careers, and life.

How we fulfill our vision: MCC Library provides welcoming workspaces, resources and technology to support teaching, learning and love of reading. Our expert instruction
strengthens research skills that are useful for students in their scholarly and professional work and their lives.

PURPOSE OF THIS POLICY

The Collection Development and Management Policy will guide decisions regarding selection and deselection of materials and maintenance of the library’s collections.

SELECTION CRITERIA

The library’s collections will support the mission, vision, values, curriculum, and priorities of MCC. Specific factors guiding selection of library materials will include:

- Relevance to the MCC community and programs.
- Reviews/quality/authority of the publication or resource.
- Availability of materials at other libraries in the CCSNH system and other New Hampshire academic and public libraries.
- Formats and accessibility, including reasonable licensing and terms for online materials.
- Budget, space, and staffing available to manage materials.
- Preferences of the MCC community, as determined by usage, interlibrary loan, and purchase requests.
- Textbooks will be added to course reserves if they meet the following criteria:
  - They are currently used in a course,
  - The library can obtain a copy from the instructor or a student.
- Older textbooks editions may be added to the circulating collection if the material is still useful to current courses.

OPEN EDUCATIONAL RESOURCES (OER) and OPEN ACCESS

Links to Open Educational Resources (OER) and open access publications will be collected in an OER Guide, housed on the website, and also in print when possible.

DONATIONS

Donations will be assessed using the same criteria as for other materials, and may be added to the collection or disposed of at the discretion of library staff.

DESELECTION CRITERIA

The purpose of deselection – weeding and removing items -- is to ensure that library materials are relevant to the MCC community. For example, outdated information and materials that are no longer appropriate to the curriculum and priorities of the college should be removed, because they do not contribute to student success or scholarship. Specific factors guiding deselection will include:
Whether materials still fit the selection criteria, above.

Whether materials are damaged beyond repair.

COPYRIGHT

MCC and the Library follow U.S. Copyright law and fair use guidelines. Complete details are published in our Faculty Resources & Services LibGuide: http://library.mccnh.edu/facultyguide.
American Library Association (ALA) Code of Ethics

The principles of this Code are expressed in broad statements to guide ethical decision making. These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

1. We provide the highest level of service to all library users through appropriate and usefully organized resources; equitable service policies; equitable access; and accurate, unbiased, and courteous responses to all requests.

2. We uphold the principles of intellectual freedom and resist all efforts to censor library resources.

3. We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted.

4. We respect intellectual property rights and advocate balance between the interests of information users and rights holders.

5. We treat co-workers and other colleagues with respect, fairness, and good faith, and advocate conditions of employment that safeguard the rights and welfare of all employees of our institutions.

6. We do not advance private interests at the expense of library users, colleagues, or our employing institutions.

7. We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our institutions or the provision of access to their information resources.

8. We strive for excellence in the profession by maintaining and enhancing our own knowledge and skills, by encouraging the professional development of co-workers, and by fostering the aspirations of potential members of the profession.

Adopted at the 1939 Midwinter Meeting by the ALA Council; amended June 30, 1981; June 28, 1995; and January 22, 2008.
**Library Bill of Rights**

The American Library Association (ALA) affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person’s right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.


Although the Articles of the Library Bill of Rights are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents below, designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

**Interpretations of the Library Bill of Rights**

These interpretative documents are printed policy statements of the American Library Association, as adopted by the ALA Council. The following selection of titles from this series applies to collection development:

“Access for Children and Young Adults to Nonprint Materials”

“Access to Library Resources and Services to Minors”

“Access to Library Resources and Services Regardless of Sex, Gender Identity, Gender Expression, or Sexual Orientation”
“Challenged Resources”
“Diversity in Collection Development”
“Equity, Diversity, Inclusion”
“Evaluating Library Collections”
“Intellectual Freedom Principles for Academic Libraries”
“Labeling Systems”